

**Fees and Charges**  
**2022/2023**

**Policy & Governance**  
**Schedule of Fees and Charges for 2022/2023**

|  |  |           | VAT       | Existing | Proposed     | %   | 2021/22 | Proposed   |   |  |  |  |
|--|--|-----------|-----------|----------|--------------|---|---------|------------|---|--|--|--|
|  |  |           | Indicator | Charge   | Charge       | Increase  | Budget  | Additional |   |  |  |  |
|  |  |           |           | £        | £            |   | £       | Yield      |   |  |  |  |
|  |  |           |           |          |              |   |         | £          |   |  |  |  |
| <b>Register of Electors</b>  |  |           |           |          |              |   |         |            |   |  |  |  |
| Electronic Data  | Per 1,000 names or part thereof on each register | Statutory | OO        | 20.00    | <b>20.00</b> | 0.0%  | }       | 2,000      | 0 |  |  |  |
|  |  | Statutory | OO        | 1.50     | <b>1.50</b>  | 0.0% (A flat rate fee is charged plus a charge per 1,000 names on each register.) |         |            |   |  |  |  |
| Paper Data   | Per 1,000 names or part thereof on each register | Statutory | OO        | 10.00    | <b>10.00</b> | 0.0%  |         |            |   |  |  |  |
|  |  | Statutory | OO        | 5.00     | <b>5.00</b>  | 0.0%  |         |            |   |  |  |  |
| Vat Indicator: OS = Standard<br>OE = Exempt<br>OZ = Zero Rated<br>OO = Outside Scope |  |           |           |          |              |   |         |            |   |  |  |  |

**Policy & Governance**  
**Schedule of Fees and Charges for 2022/23**

|   |   | Unit of Charge                           | VAT Indicator | Existing Charge<br>£ | Proposed Charge<br>£ | % Increase     | 2021/22 Budget<br>£ | Proposed Additional Yield<br>£ |
|---|---|--|---------------|----------------------|----------------------|----------------|---------------------|--------------------------------|
| <b>Democratic Representation</b>                              |   |  |               |                      |                      |                |                     |                                |
| <u>Annual Charges for supply of Committee Agendas</u>         |   |  |               |                      |                      |                |                     |                                |
| Meetings of Full Council                                      | Waverley Set charge   | Per Annum                                | OZ            | 46.40                | <b>46.40</b>         | 0.0%           | }                   | 0                              |
| Area Planning Committees (All)                                | Waverley Set charge   | Per Annum                                | OZ            | 72.00                | <b>72.00</b>         | 0.0%           |                     |                                |
| Individual Area Planning Committee                            | Waverley Set charge   | Per Annum                                | OZ            | 36.10                | <b>36.10</b>         | 0.0%           |                     |                                |
| Executive   | Waverley Set charge   | Per Annum                                | OZ            | 72.20                | <b>72.20</b>         | 0.0%           |                     |                                |
| Others  | Waverley Set charge   | Per Annum                                | OZ            | 36.10                | <b>36.10</b>         | 0.0%           |                     |                                |
| <u>Other Charges</u>  |   |  |               |                      |                      |                |                     |                                |
| Copies of Committee Documents                                 | Waverley Set charge   | Per Copy                                 | OS            | 10.40                | <b>10.40</b>         | 0.0%           | }                   | 0                              |
| <b>Land Charges</b>   |   |  |               |                      |                      |                |                     |                                |
| LLC1 Official Search  | Break even service  | Per Search                               | OO            | 43.00                | <b>43.00</b>         | 0.0%           | }                   | 404,650                        |
| LLC1 additional parcel of land                                | Break even service  | Per Parcel                               | OO            | 5.00                 | <b>5.00</b>          | 0.0%           |                     |                                |
| Con29 (inc SCC)   | Break even service  | Per Search                               | OS            | 245.00               | <b>245.00</b>        | 0.0%           |                     |                                |
| Full Land Charges Search (inc. SCC)                           | Break even service  | Per Search                               | OS            | 288.00               | <b>288.00</b>        | 0.0%           |                     |                                |
| Printed Part II   |   |  |               |                      |                      |                |                     |                                |
| - Enquiries Con29O listed                                     | Break even service  | per Enquiry                              | OS            | 18.00                | <b>18.00</b>         | 0.0%           |                     |                                |
| - Each additional enquiry with Con 29                         | Break even service  | per Enquiry                              | OS            | 27.60                | <b>27.60</b>         | 0.0%           |                     |                                |
| - Each Additional Enquiry                                     | Break even service  | per Enquiry                              | OO            | 23.00                | <b>23.00</b>         | 0.0%           |                     |                                |
| Search single part of Register Con 29                         | Break even service  | per Enquiry                              | OO            | 4.00                 | <b>4.00</b>          | 0.0%           |                     |                                |
|   | Break even service  | per Question                             | OS            | 3.00                 | <b>3.00</b>          | 0.0%           |                     |                                |
| Search and Photocopying Legal Agreements, Searches etc.       | Break even service  | Minimum Charge based upon 15-minute unit | OS            | 16.00                | <b>16.00</b>         | 0.0%           |                     |                                |
| Search and Photocopying A1 Plans/ Dyeline Copies              | Break even service  | Per Copy                                 | OS            | 16.00                | <b>16.00</b>         | 0.0%           |                     |                                |
| Vat Indicator:  | OS = Standard<br>OE = Exempt<br>OZ = Zero Rated<br>OO = Outside Scope |  |               |                      |                      |                |                     |                                |
| <b>Legal Expenses</b>   |   |  |               |                      |                      |                |                     |                                |
| Freedom of Information/ Environmental Information Regulations | Waverley Set charge   | Per Enquiry                              | OO            |                      | By Arrangemen        | By Arrangement | }                   | 0                              |
| Proof of Life Certificates                                    | Waverley Set charge   |  | OO            | 39.20                | <b>39.20</b>         | 0.0%           |                     |                                |
| Vat Indicator:  | OS = Standard<br>OE = Exempt<br>OZ = Zero Rated<br>OO = Outside Scope |  |               |                      |                      |                |                     |                                |

**Policy and Governance**  
**Schedule of Fees and Charges for 2022/2023**

|                                 |                     | Unit of Charge | VAT Indicator | Existing Charge<br>£ | Proposed Charge<br>£ | % Increase | 2021/22 Budget<br>£ | Proposed Additional Yield<br>£ |
|---------------------------------|---------------------|----------------|---------------|----------------------|----------------------|------------|---------------------|--------------------------------|
| <b>Corporate Management</b>     |                     |                |               |                      |                      |            |                     |                                |
| Sale of Annual Financial Report | Waverley Set Charge | Per Copy       | OZ            | 11.50                | <b>11.80</b>         | 2.6%       | 0                   | 0                              |
| Sale of Annual Budget           | Waverley Set Charge | Per Copy       | OZ            | 11.50                | <b>11.80</b>         | 2.6%       |                     |                                |

Vat Indicator: OS = Standard  
 OE = Exempt  
 OZ = Zero Rated  
 OO = Outside Scope

**Planning Service**  
**Schedule of Fees and Charges for 2022/2023**

|   |                  | Unit of Charge                | VAT Indicator | Existing Charge     | Proposed Charge<br>£ | % Increase                            | 2021/22<br>Budget<br>£ | Proposed<br>Additional<br>Yield<br>£ |
|---|------------------|-------------------------------|---------------|---------------------|----------------------|---------------------------------------|------------------------|--------------------------------------|
| <b>Development Control</b>  |                  |                               |               |                     |                      |                                       |                        |                                      |
| Planning Application Fees   | <b>Statutory</b> | Various                       | OO            | Various             | Various              | 0.0%                                  |                        |                                      |
| Supply of Weekly Lists of Planning Applications                           | Waverley Set     | Per Annum                     | OZ            | 226.70              | <b>234.00</b>        | 3.2%                                  |                        |                                      |
| <u>Search and Photocopying</u>  |                  |                               |               |                     |                      |                                       |                        |                                      |
| Copies of documents (general)   | Waverley Set     | First page<br>£1.00           | OS            | 1.20                | <b>1.25</b>          | 4.2% }<br>45p/sheet thereafter }<br>} |                        |                                      |
| Decision notices and other standard documents                             | Waverley Set     |                               | OO            | 20.70               | <b>21.50</b>         | 3.9% }                                |                        |                                      |
| A0  | Waverley Set     |                               |               | 26.90               | <b>28.00</b>         | 4.1% }                                |                        |                                      |
| A1 Plans / Dyeline Copies   | Waverley Set     | Per Copy                      | OS            | 22.80               | <b>23.50</b>         | 3.1% }                                |                        |                                      |
| A2  | Waverley Set     |                               |               | 15.50               | <b>16.00</b>         | 3.2% }                                |                        |                                      |
| A3  | Waverley Set     |                               |               | 11.50               | <b>12.00</b>         | 4.3% }                                |                        |                                      |
| A4  | Waverley Set     |                               |               | 8.30                | <b>8.50</b>          | 2.4% }                                |                        |                                      |
| High Hedges   | Waverley Set     | Per Property (Minimum Charge) | OO            | 515.10              | <b>531.00</b>        | 3.1%                                  |                        |                                      |
| <b>Pre-Application Charges</b><br><i>(charges shown inclusive of VAT)</i> |                  |                               |               |                     |                      |                                       |                        |                                      |
| Planning Surgeries -Householder   | Waverley Set     |                               | OS            | 64.00               |                      |                                       |                        |                                      |
| -Householder  | Waverley Set     |                               | OS            | 101.00              |                      |                                       |                        |                                      |
| -One dwelling & other development   | Waverley Set     |                               | OS            | 211.20              |                      |                                       |                        |                                      |
| -2-5 dwellings  | Waverley Set     |                               | OS            | 527.60              |                      |                                       |                        |                                      |
| -6-10 dwellings   | Waverley Set     |                               | OS            | 950.00              |                      |                                       |                        |                                      |
| -10-25 dwellings  | Waverley Set     |                               | OS            | 2,637.40            |                      |                                       |                        |                                      |
| -26+ dwellings  | Waverley Set     |                               | OS            | 5,274.70            |                      |                                       |                        |                                      |
| 100-500 dwellings   | Waverley Set     |                               | OS            | 7,912.00            |                      |                                       | 1,259,010              | 20,000                               |
| 500+ dwellings  | Waverley Set     |                               | OS            | 10,549.30           |                      |                                       |                        |                                      |
| Commercial Floor space ≤150m2   | Waverley Set     |                               | OS            | 211.20              |                      |                                       |                        |                                      |
| - 150m2 - 500m2   | Waverley Set     |                               | OS            | 527.60              |                      |                                       |                        |                                      |
| - 501m2 - 1,000m2   | Waverley Set     |                               | OS            | 2,637.40            |                      |                                       |                        |                                      |
| - 1,000+ m2   | Waverley Set     |                               | OS            | 3,692.30            |                      |                                       |                        |                                      |
| Other development: non-commercial, equine, commercial                     | Waverley Set     | Change of Use                 | OS            | 211.20              |                      |                                       |                        |                                      |
| Amended pre-application   | Waverley Set     |                               |               | 50% original charge |                      |                                       |                        |                                      |
| Development Control Consultative Forum                                    | Waverley Set     |                               | OS            | 5,151.00            |                      |                                       |                        |                                      |
| Research Fee  | Waverley Set     |                               | OS            | 113.40              |                      |                                       |                        |                                      |
| Validation Checks   | Waverley Set     |                               | OS            | 56.70               |                      |                                       |                        |                                      |
| Listed Building & Conservation Area Advice                                |                  |                               |               |                     |                      |                                       |                        |                                      |
| - Up to 30 min site visit and short note or written advice                | Waverley Set     |                               | OS            | 50.50               |                      |                                       |                        |                                      |
| - Up to 45 min site visit and short note or written advice                | Waverley Set     |                               | OS            | 101.00              |                      |                                       |                        |                                      |
| - Up to an hour site visit and formal written advice                      | Waverley Set     |                               | OS            | 252.50              |                      |                                       |                        |                                      |
| - Up to 1hr30 mins site visit and formal written advice                   | Waverley Set     |                               | OS            | 505.00              |                      |                                       |                        |                                      |
| Tree Advice   | Waverley Set     |                               | OS            | 51.60               |                      |                                       |                        |                                      |
| Charging for meetings as part of application                              | Waverley Set     |                               | OS            | 103.10              |                      |                                       |                        |                                      |

**Please see paragraph 13.3 of report  
New Proposed Fee Structure is below**

**Planning Service**  
**Schedule of Fees and Charges for 2022/2023**

**Pre-Application Charges**  
(charges shown inclusive of VAT)

| <u>Levels of service</u> | <u>Included</u>  |
|--------------------------|--|
| Bronze                   | 30 min "surgery" meeting with officer for a single application to receive a brief bullet pointed response within 48 hours*   |
| Silver - post refusal    | Silver would then be required if the appt/ surgery was booked post refusal with the same deliverables as stated in the Bronze package. However, with the additional time for the officer to familiarise themselves the with rejected application ahead of time. *  |
| Silver                   | To review plans. Will include a site visit and a brief written response will be collated afterwards within an agreed time dependant on complexity. *   |
| Gold                     | More time to discuss the application (to be agreed on initial review by the officer), site visit and full written response for larger applications within an agreed time dependant on complexity. . *  |
| Platinum/ PPA            | This service is for very large projects and the fee you'll pay depends on your individual case. You need to pay a £500 deposit, and then we'll arrange a meeting to discuss how much detail you need. We'll also decide if you need any consultations. We'll send a caseworker to visit the site and arrange a schedule of meetings with you. You'll also get written feedback. As part of this service, we'll consult with any officers who are needed. * |

\* Any additional deemed necessary by the allocated officer and agreed with applicant will be charged by the hour thereafter.

**Residential Developments**

| <u>Service Level</u>                            | <u>Householder</u> | <u>One dwelling and other development</u> | <u>1-9 Dwellings</u> | <u>10-49 Dwellings</u> | <u>50+ Dwelling</u> |
|---|--------------------|---|----------------------|------------------------|---------------------|
| Bronze  | 110.00             | n/a                                       | 810.00               | n/a                    | n/a                 |
| Silver  | 247.00             | 230.00                                    | 1200.00              | n/a                    | n/a                 |
| Gold  | n/a                | n/a                                       | 1500.00              | Bespoke                | Bespoke             |
| PPA   | n/a                | n/a                                       | n/a                  | Bespoke                | Bespoke             |
| <b>Extras</b>                                   |                    |   |                      |                        |                     |
| Additional plans                                | 80.00              | 120.00                                    | 160.00               | Bespoke                | Bespoke             |
| Additional meetings (based on 1/2 hour meeting) | 50.00              | 100.00                                    | 300.00               | Bespoke                | Bespoke             |

n/a - this level of service is not applicable to this application type

Bespoke - price to assessed on application dependant on complexity of requirements

**Commercial**

| <u>Service Level</u>                            | <u>Up to 250 sq metre</u> | <u>Over 250 sq metre</u> |
|---|---------------------------|--------------------------|
| Bronze  | 406.00                    | Bespoke                  |
| Silver  | 812.00                    | Bespoke                  |
| Gold  | n/a                       | Bespoke                  |
| Platinum  | n/a                       | Bespoke                  |
| <b>Extras</b>                                   |                           |                          |
| Additional plans                                | 80.00                     | Bespoke                  |
| Additional meetings (based on 1/2 hour meeting) | 50.00                     | Bespoke                  |

n/a - this level of service is not applicable to this application type

Bespoke - price to assessed on application dependant on complexity of requirements

**Other Charges**

**Charge**

|  |                          |
|--|--------------------------|
| Non-commercial, equine, commercial     | 218.00                   |
| Research fee                           | price on application*    |
| Validation                             | price on application*    |
| Development Control Consultative Forum | Starting from £5,000.00* |

\* price to assessed on application dependant on complexity of requirements

**Listed Building & Conservation Area Advice**

|  |        |
|--|--------|
| Up to 30 min site visit and short note or written advice | 52.00  |
| Up to 45 min site visit and short note or written advice | 104.00 |
| Up to an hour site visit and formal written advice       | 260.00 |
| Up to 1hr30 mins site visit and formal written advice    | 521.00 |
| Tree Advice  | 53.00  |
| Charging for meetings as part of application             | 106.00 |

**Hourly Rates**

Any requests that fall outside of the above fees will be subject to the below hourly rates

| <u>Post</u>                | <u>Hourly Rate</u> |
|----------------------------|--------------------|
| Head of Service            | 79.00              |
| Area Team Leader           | 55.00              |
| Principal Planning Officer | 51.00              |
| Senior Planning Officer    | 44.00              |
| Planning Officer           | 39.00              |
| Planning Technician        | 30.00              |

**Planning Service**  
**Schedule of Fees and Charges for 2022/2023**

|  | Unit of Charge | VAT Indicator | Existing Charge | Proposed Charge<br>£ | % Increase | 2021/22 Budget<br>£ | Proposed Additional Yield<br>£ |
|--|----------------|---------------|-----------------|----------------------|------------|---------------------|--------------------------------|
| <b>Other Planning Services</b>                               |                |               |                 |                      |            |                     |                                |
| 2002 Local Plan document (no maps)                           | Waverley Set   | OZ            | 20.70           | <b>21.50</b>         | 3.9%       | }                   | }                              |
| Local Plan Part 1 (February 2018) (including maps)           | Waverley Set   | OZ            | 51.60           | <b>53.00</b>         | 2.7%       |                     |                                |
| (Maps only)  | Waverley Set   | OZ            | 28.90           | <b>30.00</b>         | 3.8%       |                     |                                |
| Self Build and Custom Housebuilding Register                 |                |               |                 |                      |            |                     |                                |
| - Entry to the Register                                      | Waverley Set   | OO            | 31.00           | <b>32.00</b>         | 3.2%       |                     |                                |
| - Fee to remain on Register (applies from 31st October 2018) | Waverley Set   | OO            | 15.50           | <b>16.00</b>         | 3.2%       |                     |                                |
|  |                |               |                 |                      |            | 0                   | 0                              |

Vat Indicator: OS = Standard  
OE = Exempt  
OZ = Zero Rated  
OO = Outside Scope

**Commercial Services**  
**Schedule of Fees and Charges for 2022/2023**

|  |              | Unit of Charge | VAT Indicator | Existing Charge<br>£ | Proposed Charge<br>£ | % Increase | Explanatory Notes                 | 2021/22<br>Budget<br>£ | Proposed<br>Additional<br>Yield<br>£ |
|--|--------------|----------------|---------------|----------------------|----------------------|------------|-----------------------------------|------------------------|--------------------------------------|
|  |              |                |               |                      |                      |            |                                   | 196,343                | 5,970                                |
| <b>Event and Filming Administration Fees</b>   |              |                |               |                      |                      |            |                                   |                        |                                      |
| <b>Administration Fees</b>   |              |                |               |                      |                      |            |                                   |                        |                                      |
| All events and filming request will be subject to an administration charge to cover the costs of event admin, checking of documentation and any site visits required |              |                |               |                      |                      |            |                                   |                        |                                      |
| Local Community / Charity /  | Waverley set | Per Event      | OS            | 55.00                | <b>56.70</b>         | 3.1%       |                                   |                        |                                      |
| Commercial Event / Filming Admin   | Waverley set | Per Event      | OS            | 150.00               | <b>154.50</b>        | 3.0%       |                                   |                        |                                      |
| Town & parish Council fee per annum for organising events on WBC land to cover admin required  | Waverley set | Per Annum      | OS            | 110.00               | <b>113.30</b>        | 3.0%       |                                   |                        |                                      |
| <b>Events</b>  |              |                |               |                      |                      |            |                                   |                        |                                      |
| Fairs - Operational day  | Waverley set | Day            | OE            | 650.00               | <b>669.50</b>        | 3.0%       | } plus 500 refundable deposit     |                        |                                      |
| Fairs - Setting up / down  | Waverley set | Day            | OE            | 310.00               | <b>319.30</b>        | 3.0%       | }                                 |                        |                                      |
| Fetes / Village Shows  | Waverley set | Day            | OE            | 165.00               | <b>170.00</b>        | 3.0%       | } plus 200                        |                        |                                      |
| Car Boot Sales   | Waverley set | Day            | OE            | 165.00               | <b>170.00</b>        | 3.0%       | } plus 500 refundable deposit     |                        |                                      |
| Caravan Rallies - Per Unit   | Waverley set | Night          | OS            | 9.50                 | <b>9.80</b>          | 3.2%       | }                                 |                        |                                      |
| Tilford Camp Site - Per Head   | Waverley set | Night          | OS            | 6.50                 | <b>6.70</b>          | 3.1%       |                                   |                        |                                      |
| Grazing Rights   | Waverley set |                |               |                      |                      |            | By Negotiation                    |                        |                                      |
| Frensham Common 'Parking payable from 09:00 - 19:00  | Waverley set | upto 1 hr      | OS            | 1.50                 | <b>1.50</b>          |            | } Revised Ringo Charging Scheme   |                        |                                      |
|  | Waverley set | upto 2hr       | OS            | 3.00                 | <b>3.00</b>          |            | }                                 |                        |                                      |
|  | Waverley set | upto 4hr       | OS            | 4.00                 | <b>4.00</b>          |            | }                                 |                        |                                      |
|  | Waverley set | All day        | OS            | 6.00                 | <b>6.00</b>          |            | }                                 |                        |                                      |
| Out of hours call out charge for late stayers after 21:00 gate close   | Waverley set |                |               | 50.00                | <b>50.00</b>         |            |                                   |                        |                                      |
| Balloon launches   | Waverley set | per launch     | OE            | 85.00                | <b>87.60</b>         | 3.1%       |                                   |                        |                                      |
|  | Waverley set | Annual fee     | OE            | 1,080.00             | <b>1,112.40</b>      | 3.0%       | Exclusive right per site          |                        |                                      |
| Allotments   |              |                |               |                      |                      |            |                                   |                        |                                      |
| 5 rod plot   | Waverley set | per plot       | OE            | 65.00                | <b>67.00</b>         | 3.1%       |                                   |                        |                                      |
| 10 rod plot  | Waverley set | per plot       | OE            | 130.00               | <b>133.90</b>        | 3.0%       |                                   |                        |                                      |
| Forest Schools   | Waverley set | Session        | OE            | 42.00                | <b>43.30</b>         | 3.1%       |                                   |                        |                                      |
|  | Waverley set | Annual Licen   | OE            | 250.00               | <b>250.00</b>        | 0.0%       |                                   |                        |                                      |
| Professional Dog Walking   | Waverley set | Session        | OE            | 17.00                | <b>17.60</b>         | 3.5%       |                                   |                        |                                      |
|  | Waverley set | Annual licenc  | OE            | 165.00               | <b>170.00</b>        | 3.0%       | 1 person with 4 dogs on WBC sites |                        |                                      |
| Bonfires   | Waverley set | Event          | OE            | 115.00               | <b>118.50</b>        | 3.0%       | } plus 500 refundable deposit     |                        |                                      |
| Ice Cream Vans   | Waverley set | 6 months       | OE            | 1,670.00             | <b>1,720.10</b>      | 3.0%       | } plus 500 refundable deposit     |                        |                                      |
|  | Waverley set | Per day        | OE            | 55.00                | <b>56.70</b>         | 3.1%       | }                                 |                        |                                      |
| Mobile Catering  | Waverley set | per month      | OE            | 570.00               | <b>587.10</b>        | 3.0%       | } plus 500 refundable deposit     |                        |                                      |
| Bouncy Castle (use of land)  | Waverley set | Session        | OE            | 60.00                | <b>61.80</b>         | 3.0%       |                                   |                        |                                      |
| Blessings (eg Frensham Pond)   | Waverley set | Event          | OS            | 55.00                | <b>56.70</b>         | 3.1%       |                                   |                        |                                      |
| Spaces   | Waverley set |                | OS            | 210.00               | <b>216.30</b>        | 3.0%       | } plus 200 refundable deposit     |                        |                                      |
| Farnham Castle use of Farnham park for extra parking for castle  | Waverley set |                | OS            | 1,080.00             | <b>1,112.40</b>      | 3.0%       | annual fee                        |                        |                                      |
| Officer call outs for site visits / meetings / utility meetings  | Waverley set | Hour           | OE            | 120.00               | <b>123.60</b>        | 3.0%       |                                   |                        |                                      |



**Commercial Services**  
**Schedule of Fees and Charges for 2022/2023**

|  |              | Unit of                   | VAT       | Existing    | Proposed              | %        | Explanatory Notes | 2021/22 | Proposed   |
|--|--------------|---------------------------|-----------|-------------|-----------------------|----------|-------------------|---------|------------|
|  |              | Charge                    | Indicator | Charge      | Charge                | Increase |                   | Budget  | Additional |
|  |              |                           |           | £           | £                     |          |                   | £       | Yield      |
|  |              |                           |           |             |                       |          |                   |         | £          |
| Skip Licence   | Waverley set | Per skip                  |           | 55.00       | <b>56.70</b>          | 3.1%     |                   |         |            |
| Temporary use of Council land for access or storage by | Waverley set | Per occasion              |           | 100.00      | <b>103.00</b>         | 3.0%     |                   |         |            |
| <b>Still Photography</b>                               |              |                           |           |             |                       |          |                   |         |            |
| Advertising  | Waverley set | Per Day (or part thereof) | OS        | By Negotial | <b>By Negotiation</b> |          | }                 |         |            |
| Books or Magazines                                     | Waverley set |                           | OS        | By Negotial | <b>By Negotiation</b> |          | }                 |         |            |
|  |              |                           |           |             |                       |          | }                 |         |            |

**Commercial Services**  
**Schedule of Fees and Charges for 2022/2023**

|  |              | Unit of Charge            | VAT Indicator | Existing Charge<br>£ | Proposed Charge<br>£  | % Increase | Explanatory Notes      | 2021/22<br>Budget<br>£ | Proposed<br>Additional<br>Yield<br>£ |
|--|--------------|---------------------------|---------------|----------------------|-----------------------|------------|------------------------|------------------------|--------------------------------------|
| <b>Filming</b>   |              |                           |               |                      |                       |            |                        |                        |                                      |
| Feature film or Advertising film                       | Waverley set | Per Day                   | OS            | By Negotial          | <b>By Negotiation</b> |            |                        |                        |                                      |
| Set up and clear up days                               | Waverley set | (or                       | OS            | By Negotial          | <b>By Negotiation</b> |            |                        |                        |                                      |
| Television Drama or Comedy                             | Waverley set | part thereof)             | OS            | By Negotial          | <b>By Negotiation</b> |            |                        |                        |                                      |
| Small scale filming                                    | Waverley set |                           | OS            | By Negotial          | <b>By Negotiation</b> |            |                        |                        |                                      |
| University of creative arts - student filming requests | Waverley set | Annual fee                | OS            | 1,055.00             | <b>1,086.70</b>       | 3.0%       |                        |                        |                                      |
| <b>Music</b>   |              |                           |               |                      |                       |            |                        |                        |                                      |
| Recording or video                                     | Waverley set | Per Day (or part thereof) | OS            | By Negotial          | <b>By Negotiation</b> |            |                        |                        |                                      |
| <b>Recreational Open Space</b>                         |              |                           |               |                      |                       |            |                        |                        |                                      |
| <b>Football</b>  |              |                           |               |                      |                       |            |                        |                        |                                      |
| <b>With Pavilion</b>                                   |              |                           |               |                      |                       |            |                        |                        |                                      |
| Full size pitch over 18's, 11v11                       | Waverley set | Match                     | OS            | 95.00                | <b>97.90</b>          | 3.1%       |                        |                        |                                      |
| Full size pitch U13 - U18's, 11v11                     | Waverley set | Match                     | OS            | 57.00                | <b>58.80</b>          | 3.2%       |                        |                        |                                      |
| Junior pitch U11-U12's, 9v9                            | Waverley set | Match                     | OS            | 45.00                | <b>46.40</b>          | 3.1%       |                        |                        |                                      |
| Colleges/Businesses Seniors                            | Waverley set | Match                     | OS            | 102.00               | <b>105.10</b>         | 3.0%       |                        |                        |                                      |
| <b>Without Pavilion</b>                                |              |                           |               |                      |                       |            |                        |                        |                                      |
| Full size pitch over 18's, 11v11                       | Waverley set | Match                     | OS            | 83.00                | <b>85.50</b>          | 3.0%       |                        |                        |                                      |
| Full size pitch U13 - U18's, 11v11                     | Waverley set | Match                     | OS            | 49.00                | <b>50.50</b>          | 3.1%       |                        |                        |                                      |
| Junior pitch U11-U12's, 9v9                            | Waverley set | Match                     | OS            | 37.00                | <b>38.20</b>          | 3.2%       |                        |                        |                                      |
| Mini pitch U7-U10, 5v5 ad 7v7                          | Waverley set | Match                     | OS            | 34.00                | <b>35.10</b>          | 3.2%       |                        |                        |                                      |
| Colleges/Businesses Seniors                            | Waverley set | Match                     | OS            | 90.00                | <b>92.70</b>          | 3.0%       |                        |                        |                                      |
| <b>Rugby</b>   |              |                           |               |                      |                       |            |                        |                        |                                      |
| Seniors  | Waverley set | Match                     | OS            | 93.00                | <b>95.80</b>          | 3.0%       |                        |                        |                                      |
| Mini Rugby   | Waverley set | Match                     | OS            | 47.00                | <b>48.50</b>          | 3.2%       |                        |                        |                                      |
| Junior (u18)   | Waverley set | Match                     | OS            | 55.00                | <b>56.70</b>          | 3.1%       |                        |                        |                                      |
| Colleges/Businesses Seniors                            | Waverley set | Match                     | OS            | 103.00               | <b>106.10</b>         | 3.0%       |                        |                        |                                      |
| <b>Training</b>  |              |                           |               |                      |                       |            |                        |                        |                                      |
| Football - no pitch use                                | Waverley set | Session                   | OS            | 27.00                | <b>27.90</b>          | 3.3%       |                        |                        |                                      |
| Rugby - no pitch use                                   | Waverley set | Session                   | OS            | 29.00                | <b>29.90</b>          | 3.1%       |                        |                        |                                      |
| Football - pitch use                                   | Waverley set | Session                   | OS            | 75.00                | <b>77.30</b>          | 3.1%       |                        |                        |                                      |
| Rugby - pitch use                                      | Waverley set | Session                   | OS            | 87.00                | <b>89.70</b>          | 3.1%       |                        |                        |                                      |
| <b>Cricket - with pavilion</b>                         |              |                           |               |                      |                       |            |                        |                        |                                      |
| Seniors  | Waverley set | Match                     | OS            | 103.00               | <b>106.10</b>         | 3.0%       |                        |                        |                                      |
| Seniors (artificial wicket)                            | Waverley set | Match                     | OS            | 84.00                | <b>86.60</b>          | 3.1%       |                        |                        |                                      |
| Colts  | Waverley set | Match                     | OS            | 43.00                | <b>44.30</b>          | 3.0%       |                        |                        |                                      |
| Colts (artificial wicket)                              | Waverley set | Match                     | OS            | 38.00                | <b>39.20</b>          | 3.2%       |                        |                        |                                      |
| Colleges/Businesses Seniors                            | Waverley set | Match                     | OS            | 108.00               | <b>111.30</b>         | 3.1%       |                        |                        |                                      |
| <b>Cricket - without pavilion</b>                      |              |                           |               |                      |                       |            |                        |                        |                                      |
| Seniors  | Waverley set | Match                     | OS            | 88.00                | <b>90.70</b>          | 3.1%       |                        |                        |                                      |
| Seniors (artificial wicket)                            | Waverley set | Match                     | OS            | 73.00                | <b>75.20</b>          | 3.0%       |                        |                        |                                      |
| Colts  | Waverley set | Match                     | OS            | 39.00                | <b>40.20</b>          | 3.1%       |                        |                        |                                      |
| Colts (artificial wicket)                              | Waverley set | Match                     | OS            | 34.00                | <b>35.10</b>          | 3.2%       |                        |                        |                                      |
| Colleges/Businesses Seniors                            | Waverley set | Match                     | OS            | 98.00                | <b>101.00</b>         | 3.1%       |                        |                        |                                      |
| Broadwater Changing rooms                              | Waverley set | Match                     | OS            | 20.00                | <b>20.60</b>          | 3.0%       | eg FCC cricket matches |                        |                                      |

Note:  
VAT is not chargeable on certain block/seasonal bookings of sports facilities.



**Commercial Services**  
**Schedule of Fees and Charges for 2022/2023**

|   | Unit of      | VAT         | Existing | Proposed   | %                | Explanatory Notes | 2021/22 | Proposed   |
|---|--------------|-------------|----------|------------|------------------|-------------------|---------|------------|
|   | Charge       | Indicator   | Charge   | Charge     | Increase         |                   | Budget  | Additional |
|   |              |             | £        | £          |                  |                   | £       | Yield      |
|   |              |             |          |            |                  |                   |         | £          |
| <b>Sunvale Cemetery, Haslemere</b>  |              |             |          |            |                  |                   |         |            |
| <b>Interment Fees - Earth Grave</b>   |              |             |          |            |                  |                   |         |            |
| First Burial in Grave Space - 8ft   | Waverley set | )           | OO       | 880.00     | <b>880.00</b>    | 0.0%              |         |            |
| Subsequent Burials  | Waverley set | )           | OO       | 785.00     | <b>785.00</b>    | 0.0%              |         |            |
| Child - 0-16 years  | Waverley set | ) per Grave | OO       | No Charge  | <b>No Charge</b> |                   |         |            |
| Ashes   | Waverley set | )           | OO       | 395.00     | <b>395.00</b>    | 0.0%              |         |            |
| Ashes - Child 0-16 years  | Waverley set | )           | OO       | No Charge  | <b>No Charge</b> |                   |         |            |
| Non-Residents of the Parish   | Waverley set | )           | OO       | Fees + 100 | Fees + 100%      |                   |         |            |
| <b>Exclusive Right of Burial Purchase of Grave Space</b>                      |              |             |          |            |                  |                   |         |            |
| Earth Grave   | Waverley set | )           | OO       | 1,630.00   | <b>1,630.00</b>  | 0.0%              |         |            |
| Earth Grave - child 0-16 years  | Waverley set | )           | OO       | 560.00     | <b>560.00</b>    | 0.0%              | 12,388  | 0          |
| Cremation Section   | Waverley set | )           | OO       | 560.00     | <b>560.00</b>    | 0.0%              |         |            |
| Non-Residents of the Parish   | Waverley set | )           | OO       | Fees + 100 | Fees + 100%      |                   |         |            |
| Transfer of exclusive grant of right of burial                                | Waverley set | )           | OO       | 65.70      | <b>65.70</b>     | 0.0%              |         |            |
| <b>Memorial Rights</b><br>(Grave Space must be purchased)                     |              |             |          |            |                  |                   |         |            |
| Head Stone (maximum height 5')  | Waverley set | )           | OO       | 162.00     | <b>162.00</b>    | 0.0%              |         |            |
| Kerb Stone (maximum 7'x 3'6") cross or other monument not over 2' high x 1'6" | Waverley set | )           | OO       | 220.00     | <b>220.00</b>    | 0.0%              |         |            |
| Added Inscription after first   | Waverley set | )           | OO       | 110.00     | <b>110.00</b>    | 0.0%              |         |            |
| Non-Residents of the Parish   | Waverley set | )           | OO       | Fees + 100 | Fees + 100%      |                   |         |            |
| <b>Administration</b>   |              |             |          |            |                  |                   |         |            |
| Discretionary Fee   | Waverley set | )           | OO       | 65.00      | <b>65.00</b>     | 0.0%              |         |            |

Vat Indicator: OS = Standard  
OE = Exempt  
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**Commercial Services**  
**Schedule of Fees and Charges for 2022/2023**

|  | Unit of Charge  | VAT Indicator  | Existing Charge<br>£ | Proposed Charge<br>£                                    | % Increase    | Explanatory Notes | 2021/22<br>Budget<br>£ | Proposed<br>Additional<br>Yield<br>£ |
|--|---|----------------|----------------------|---|---------------|-------------------|------------------------|--------------------------------------|
| <b>House Name Changes, Street Naming and Numbering</b>                         |   |                |                      |   |               |                   |                        |                                      |
| <u>Property name additions/amendments</u>                                      |   |                |                      |   |               |                   |                        |                                      |
| Rename a road  | Waverley set  | OO             | 317.40               | <b>327.00</b>   | 3.0%          |                   |                        |                                      |
| Rename a property  | Waverley set  | OO             | 106.20               | <b>109.40</b>   | 3.0%          |                   |                        |                                      |
| <u>Numbering of new properties</u>   |   |                |                      |   |               |                   |                        |                                      |
| Plots  |   |                |                      |   |               |                   |                        |                                      |
| First plot of any new development  | Waverley set  | OO             | 211.20               | <b>217.60</b>   | 3.0%          |                   |                        |                                      |
| Additional plots 2 to 20   | Waverley set  | OO             | 42.40                | <b>43.70</b>  | 3.1%          |                   |                        |                                      |
| Additional plots 21 and above  | Waverley set  | OO             | 32.10                | <b>33.10</b>  | 3.1%          |                   | 60,000                 | 1,830                                |
| Name building or block in addition to any number                               | Waverley set  |                | 55.00                | <b>56.70</b>  | 3.1%          |                   |                        |                                      |
| Penalty for retrospective engagement with SNN (project substantively complete) | Waverley set  |                | 150.00               | <b>154.50</b>   | 3.0%          |                   |                        |                                      |
| Historical research (min of 2 hours)   | Waverley set  |                | 50.00                | <b>51.50</b>  | 3.0%          |                   |                        |                                      |
| Removing a name  | Waverley set  |                | 60.00                | <b>61.80</b>  | 3.0%          |                   |                        |                                      |
| Copy of postal plot  | Waverley set  |                | 35.00                | <b>36.10</b>  | 3.1%          |                   |                        |                                      |
| Amendment to previously agreed address   | Waverley set  |                | 50 + 25p pl          | <b>50 + 25p plot</b>                                    |               |                   |                        |                                      |
| Site visit   | Waverley set  |                | 50.00                | <b>51.50</b>  | 3.0%          |                   |                        |                                      |
| Confirmation of address  | Waverley set  |                | 25.00                | <b>25.80</b>  | 3.2%          |                   |                        |                                      |
| Vat Indicator:   | OS = Standard<br>OE = Exempt<br>OZ = Zero Rated<br>OO = Outside Scope |                |                      |   |               |                   |                        |                                      |
| Building Control Fees  | Break even service  | Various        | OS                   | Locally determined fees in accordance with LGA Building |               |                   | 602,900                | 18090                                |
| <u>Search and Photocopying Enquiries (Building Control)</u>                    | Break even service  | Minimum Charge | OS                   | 50.00   | <b>51.50</b>  | 3.0%              | 0                      | 0                                    |
| Copy Building Control certificate  | Break even service  |                | OO                   | 35.00   | <b>36.10</b>  | 3.1%              |                        |                                      |
| Withdrawing an application   | Break even service  |                |                      | 100.00  | <b>103.00</b> | 3.0%              |                        |                                      |
| Research (min 2 hours)   | Break even service  |                |                      | 50.00   | <b>51.50</b>  | 3.0%              |                        |                                      |
| Vat Indicator:   | OS = Standard<br>OE = Exempt<br>OZ = Zero Rated<br>OO = Outside Scope |                |                      |   |               |                   |                        |                                      |

**Commercial Services**  
**Schedule of Fees and Charges for 2022/2023**

|   | Unit of      | VAT                                       | Existing | Proposed | %            |  | 2021/22 | Proposed   |
|---|--------------|---|----------|----------|--------------|--|---------|------------|
|   | Charge       | Indicator                                 | Charge   | Charge   | Increase     |  | Budget  | Additional |
|   |              |   | £        | £        |              |  | £       | Yield      |
| <b>Careline</b>                                 |              |   |          |          |              |  |         |            |
| - Careline Customers:<br><i>(excluding VAT)</i> | Waverley Set | Per Month                                 | OS       | 19.70    | <b>19.70</b> | 0.0% } Additional fee of £2 per invoice generated for new customers not paying by Direct Debit | 432,134 | 0          |
| - Housing Associations                          | Waverley Set | Contracts and pricing individually agreed |          |          |              |  |         |            |

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**Finance & Property**  
**Schedule of Fees and Charges 2022/2023**

|  | Unit of Charge | VAT Indicator | Existing Charge £ | Proposed Charge £ | % Increase    | Explanatory Notes  | 2021/22 Budget £ | Proposed Additional Yield £ |
|--|----------------|---------------|-------------------|-------------------|---------------|--|------------------|-----------------------------|
| <b>Property and Development Services</b>   |                |               |                   |                   |               |  |                  |                             |
| <b>Surveyor's Fees</b>   |                |               |                   |                   |               |  |                  |                             |
| Request from owners/occupiers to purchase additional land  | Waverley Set   | Per Request   | OS                | 536.00            | <b>550.00</b> | 2.6% } Collected in advance  | 5,155            | 390                         |
| Request from owners/occupiers for the grant of a permanent easement                                | Waverley Set   | Per Request   | OS                | 536.00            | <b>550.00</b> | 2.6% } Collected in advance<br>} Easements that become<br>} protracted may be subject<br>} to a further charge of £450 |                  |                             |
| Request for access/drainage rights   | Waverley Set   | Per Request   | OS                | 536.00            | <b>550.00</b> | 2.6% } Collected in advance  |                  |                             |
| Request for assignment of leases (where lease allows)  |                | Per Request   |                   |                   |               | Minimum charge   |                  |                             |
| Residential Premises   | Waverley Set   |               | OS                | 268.00            | <b>275.00</b> | 2.6% Minimum charge  |                  |                             |
| Commercial Tenancies   | Waverley Set   |               | OS                | 639.00            | <b>750.00</b> | 17.4% Minimum charge   |                  |                             |
| Request for landlord's consent for change of use/sub-letting/alterations etc. (where lease allows) |                | Per Request   |                   |                   |               | Minimum charge   |                  |                             |
| Residential Premises   | Waverley Set   |               | OS                | 268.00            | <b>275.00</b> | 2.6% Minimum charge  |                  |                             |
| Commercial Tenancies   | Waverley Set   |               | OS                | 639.00            | <b>750.00</b> | 17.4% Minimum charge   |                  |                             |
| Grant of licence to use land or accessway  | Waverley Set   | Per Request   | OS                | 268.00            | <b>350.00</b> | 30.6% }<br>} Collected in advance  |                  |                             |
| Request for a tenant's reference   | Waverley Set   | Per Request   | OS                | 160.00            | <b>175.00</b> | 9.4% }   |                  |                             |
| Discharge of a covenant  | Waverley Set   | Per Request   | OS                | 480.00            | <b>550.00</b> | 14.6%  |                  |                             |
| Request for Wayleave   | Waverley Set   | Per Request   | OS                | 320.00            | <b>350.00</b> | 9.4%   |                  |                             |
| Grant/renewal of lease (where appropriate)   |                | Per Request   |                   |                   |               |  |                  |                             |
| Commercial   | Waverley Set   |               | OS                | 536.00            | <b>750.00</b> | 39.9% Minimum charge   |                  |                             |
| Sports Clubs/Community Groups etc  | Waverley Set   |               | OS                | 268.00            | <b>125.00</b> | -53.4%   |                  |                             |

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**Finance**  
**Schedule of Fees and Charges for 2022/2023**

|   | Unit of   | VAT       | Existing | Proposed      | %        | Explanatory Notes                                   | 2021/22 | Proposed   |
|---|---|-----------|----------|---------------|----------|---|---------|------------|
|   | Charge  | Indicator | Charge   | Charge        | Increase |   | Budget  | Additional |
|   |   |           | £        | £             |          |   | £       | Yield      |
|   |   |           |          |               |          |   |         | £          |
| <b>Cost of Collection</b>                       |   |           |          |               |          |   |         |            |
| <b>Summons Costs</b>                            |   |           |          |               |          |   |         |            |
| Council Tax                                     | Per Summons   |           |          |               |          |   |         |            |
| on issue of summons                             |   | OO        | 107.10   | <b>107.10</b> | 0.0%     | The fees are determined after consultation with the | 0       | 0          |
| on granting of liability order (further charge) |   | OO        | 3.10     | <b>3.10</b>   | 0.0%     |   |         |            |
| Business Rates                                  | Per Summons   |           |          |               |          | the Surrey Magistrates' Courts Committee.           |         |            |
| on issue of summons                             |   | OO        | 132.60   | <b>132.60</b> | 0.0%     |   | 0       | 0          |
| on granting of liability order (further charge) |   | OO        | 3.10     | <b>3.10</b>   | 0.0%     |   |         |            |
| Vat Indicator:                                  | OS = Standard<br>OE = Exempt<br>OZ = Zero Rated<br>OO = Outside Scope |           |          |               |          |   |         |            |



**Commercial Services**  
**Schedule of Fees and Charges 2022/2023**

|   | Unit of Charge | VAT Indicator | Existing Charge<br>£ | Proposed Charge<br>£ | % Increase | 2021/22 Budget<br>£ | Proposed Additional Yield<br>£ |
|---|----------------|---------------|----------------------|----------------------|------------|---------------------|--------------------------------|
| <b>Borough Hall, Godalming</b>                                    |                |               |                      |                      |            | <b>85,225</b>       | <b>2,980</b>                   |
| <b>Casual Use</b>   |                |               |                      |                      |            |                     |                                |
| <b>Main Hall</b>  |                |               |                      |                      |            |                     |                                |
| Monday - Friday   | 8am - 6pm      | Waverley Set  | Per Hour             | OE                   | 41.00      | <b>42.30</b>        | 3.2%                           |
| Monday - Thursday   | 6pm - Midnight | Waverley Set  | Per Hour             | OE                   | 50.00      | <b>51.50</b>        | 3.0%                           |
| Friday - Sunday   | 6pm - 11pm     | Waverley Set  | Per Hour             | OE                   | 60.00      | <b>61.80</b>        | 3.0%                           |
| <b>Childrens Parties</b>  |                |               |                      |                      |            |                     |                                |
| Saturday and Sunday   | 9am - 5:30pm   | Waverley Set  | Per Hour             | OE                   | 39.00      | <b>40.20</b>        | 3.1%                           |
| <b>Court Room</b>   |                |               |                      |                      |            |                     |                                |
| Monday - Friday   | 8am - 6pm      | Waverley Set  | Per Hour             | OE                   | 31.00      | <b>32.00</b>        | 3.2%                           |
| Monday - Thursday   | 6pm - Midnight | Waverley Set  | Per Hour             | OE                   | 40.00      | <b>41.20</b>        | 3.0%                           |
| Friday - Sunday   | 6pm - 11pm     | Waverley Set  | Per Hour             |                      | 45.00      | <b>46.40</b>        | 3.1%                           |
| <b>Borough Hall Complex</b>                                       |                |               |                      |                      |            |                     |                                |
| Friday - Sunday   | 6pm - 11pm     | Waverley Set  | Per Hour             | OE                   | 63.00      | <b>64.90</b>        | 3.0%                           |
| <b>Extra Staff Member</b> (Tiered seating, bar staff, support)    |                |               |                      |                      |            |                     |                                |
|   | 9am - 6pm      | Waverley Set  | Per Hour             | OE                   | 15.50      | <b>16.00</b>        | 3.2%                           |
|   | 6pm - midnight | Waverley Set  | Per Hour             | OE                   | 15.50      | <b>16.00</b>        | 3.2%                           |
|   | Midnight - 2am | Waverley Set  | Per Hour             | OE                   | 25.80      | <b>26.60</b>        | 3.1%                           |
| <b>Other</b>  |                |               |                      |                      |            |                     |                                |
| Tiered seating  |                | Waverley Set  | Daily Charge         |                      | 77.30      | <b>79.70</b>        | 3.1%                           |
| Linen Laundry   |                | Waverley Set  | Per Cloth            |                      | 8.30       | <b>8.60</b>         | 3.6%                           |
| Water Urn   |                | Waverley Set  | Daily Charge         |                      | 10.40      | <b>10.80</b>        | 3.8%                           |
| Stage PA System   |                | Waverley Set  | Daily Charge         |                      | 20.70      | <b>21.40</b>        | 3.4%                           |
| Corkage   |                | Waverley Set  | Per Bottle           |                      | 4.20       | <b>4.40</b>         | 4.8%                           |
| Charitable and Non profit making organisations/ Waverley BC staff |                |               |                      | 20% discount applied |            |                     |                                |

**Commercial Services**  
**Schedule of Fees and Charges 2022/2023**

|                       | Unit of Charge | VAT Indicator | Existing Charge<br>£ | Proposed Charge<br>£ | % Increase | 2021/22 Budget<br>£ | Proposed Additional Yield<br>£ |
|-----------------------|----------------|---------------|----------------------|----------------------|------------|---------------------|--------------------------------|
| <b>Regular Use</b>    |                |               |                      |                      |            |                     |                                |
| <b>Main Hall</b>      |                |               |                      |                      |            |                     |                                |
| Monday - Friday       | 8am - 6pm      | Waverley Set  | Per Hour             | OE                   | 18.60      | <b>19.20</b>        | 3.2%                           |
| Monday - Thursday     | 6pm - Midnight | Waverley Set  | Per Hour             | OE                   | 25.80      | <b>26.60</b>        | 3.1%                           |
| Friday - Sunday       | 6pm - 11pm     | Waverley Set  | Per Hour             | OE                   | 36.10      | <b>37.20</b>        | 3.0%                           |
| <b>Court Room/Bar</b> |                |               |                      |                      |            |                     |                                |
| Monday - Friday       | 8am - 6pm      | Waverley Set  | Per Hour             | OE                   | 13.50      | <b>14.00</b>        | 3.7%                           |
| Monday - Thursday     | 6pm - Midnight | Waverley Set  | Per Hour             | OE                   | 18.60      | <b>19.20</b>        | 3.2%                           |
| Friday - Sunday       | 6pm - 11pm     | Waverley Set  | Per Hour             | OE                   | 26.00      | <b>26.80</b>        | 3.1%                           |

The court room, when used as a bar for social functions, will be closed at 11pm and cleared by 11.30pm.

The above schedule excludes the Cinema which is shown below.

Nursery School: to be agreed.

Cancellation of a Casual Booking will incur a loss of the deposit paid. Cancellation of a booking within 28 days of the booked date will incur total cost of the booking to be levied.

A cash deposit of £1,000 will be secured on any public function and an insurance indemnity of £2,000,000 required. An insurance indemnity certificate of £1,000,000 is required on all bookings.

A negotiation of rates chargeable can be made in circumstances beneficial to the Council and the client especially on regular use.

Bar facilities from 7pm - 11pm are part of the bookings for our clients if required.

Clients are not allowed to operate their own bar unless special permission and conditions apply

The premises must be cleared by the client and their guests by midnight.

Catering for large social functions will not be allowed to be carried out by the client unless special permission and conditions apply.

The Borough Hall complex is a non-smoking area.

Regular Hirers will be charged for all pre-confirmed dates within the financial year, any cancellations by the Hirer will not be refunded.

In the event of adverse weather, the Borough Hall Management reserves the right to cancel bookings at short notice

Regular Bookings cancelled by Management will be refunded at the end of the financial year

**Cinema**

|                    |              |    |      |             |      |
|--------------------|--------------|----|------|-------------|------|
| Adult              | Waverley Set | OS | 7.80 | <b>8.10</b> | 3.8% |
| Senior             | Waverley Set | OS | 6.80 | <b>7.10</b> | 4.4% |
| Child              | Waverley Set | OS | 3.50 | <b>3.70</b> | 5.7% |
| Student            | Waverley Set | OS | 6.80 | <b>7.10</b> | 4.4% |
| Group (10 or more) | Waverley Set | OS | 6.50 | <b>6.70</b> | 3.1% |

Vat Indicator:

OS = Standard

OE = Exempt

OZ = Zero Rated

OO = Outside Scope

**Commercial Services**  
**Schedule of Fees and Charges 2022/2023**

|   |              | Unit of Charge | VAT Indicator | Existing Charge<br>£ | Proposed Charge<br>£ | % Increase | 2021/22 Budget<br>£ | Proposed Additional Yield<br>£ |
|---|--------------|----------------|---------------|----------------------|----------------------|------------|---------------------|--------------------------------|
| <b>Memorial Hall</b>                      |              |                |               |                      |                      |            | 117,857             | 3,890                          |
| <b>Casual Use</b>                         |              |                |               |                      |                      |            |                     |                                |
| <b>Main Hall - Miles Rafe Room</b>        |              |                |               |                      |                      |            |                     |                                |
| Weekday                                   |              | Waverley Set   | Per Hour      | OE                   | 25.80                | 26.60      | 3.1%                |                                |
| Weekend                                   |              | Waverley Set   | Per Hour      | OE                   | 41.30                | 42.60      | 3.1%                |                                |
| All day hire                              | weekend only | Waverley Set   | Per Day       | OE                   | 1,030.20             | 1,061.20   | 3.0%                |                                |
| Exclusive Use                             | weekend only | Waverley Set   | Per Hour      |                      | 92.80                | 95.60      | 3.0%                |                                |
| <b>Wallace Room</b>                       |              |                |               |                      |                      |            |                     |                                |
| Weekday                                   |              | Waverley Set   | Per Hour      | OE                   | 15.50                | 16.00      | 3.2%                |                                |
| Weekend                                   |              | Waverley Set   | Per Hour      | OE                   | 20.70                | 21.40      | 3.4%                |                                |
| <b>Ayres Room</b>                         |              |                |               |                      |                      |            |                     |                                |
| Weekday                                   |              | Waverley Set   | Per Hour      | OE                   | 15.50                | 16.00      | 3.2%                |                                |
| Weekend                                   |              | Waverley Set   | Per Hour      | OE                   | 20.70                | 21.40      | 3.4%                |                                |
| <b>Combined Wallace &amp; Ayres Rooms</b> |              |                |               |                      |                      |            |                     |                                |
| Weekday                                   |              | Waverley Set   | Per Hour      | OE                   | 20.70                | 21.40      | 3.4%                |                                |
| Weekend                                   |              | Waverley Set   | Per Hour      | OE                   | 31.00                | 32.00      | 3.2%                |                                |
| <b>Hawkins Room</b>                       |              |                |               |                      |                      |            |                     |                                |
| Weekday                                   |              | Waverley Set   | Per Hour      | OE                   | 15.50                | 16.00      | 3.2%                |                                |
| Weekend                                   |              | Waverley Set   | Per Hour      | OE                   | 20.70                | 21.40      | 3.4%                |                                |
| <b>Mansey</b>                             |              |                |               |                      |                      |            |                     |                                |
| Weekday                                   |              | Waverley Set   | Per Hour      | OE                   | 15.50                | 16.00      | 3.2%                |                                |
| Weekend                                   |              | Waverley Set   | Per Hour      | OE                   | 20.70                | 21.40      | 3.4%                |                                |
| <b>Regular Use</b>                        |              |                |               |                      |                      |            |                     |                                |
| <b>Main Hall - Miles Rafe Room</b>        |              |                |               |                      |                      |            |                     |                                |
| Weekday                                   |              | Waverley Set   | Per Hour      | OE                   | 20.70                | 21.40      | 3.4%                |                                |
| Weekend                                   |              | Waverley Set   | Per Hour      | OE                   | 41.30                | 42.60      | 3.1%                |                                |
| All day hire                              |              | Waverley Set   | Per Day       | OE                   | 1,030.20             | 1,061.20   | 3.0%                |                                |
| Exclusive Use                             |              | Waverley Set   | Per Hour      |                      | 92.80                | 95.60      | 3.0%                |                                |
| <b>Wallace Room</b>                       |              |                |               |                      |                      |            |                     |                                |
| Weekday                                   |              | Waverley Set   | Per Hour      | OE                   | 10.40                | 10.80      | 3.8%                |                                |
| Weekend                                   |              | Waverley Set   | Per Hour      | OE                   | 15.50                | 16.00      | 3.2%                |                                |
| <b>Ayres Room</b>                         |              |                |               |                      |                      |            |                     |                                |
| Weekday                                   |              | Waverley Set   | Per Hour      | OE                   | 10.40                | 10.80      | 3.8%                |                                |
| Weekend                                   |              | Waverley Set   | Per Hour      | OE                   | 15.50                | 16.00      | 3.2%                |                                |
| <b>Combined Wallace &amp; Ayres Rooms</b> |              |                |               |                      |                      |            |                     |                                |
| Weekday                                   |              | Waverley Set   | Per Hour      | OE                   | 15.50                | 16.00      | 3.2%                |                                |
| Weekend                                   |              | Waverley Set   | Per Hour      | OE                   | 20.70                | 21.40      | 3.4%                |                                |
| <b>Hawkins Room</b>                       |              |                |               |                      |                      |            |                     |                                |
| Weekday                                   |              | Waverley Set   | Per Hour      | OE                   | 10.40                | 10.80      | 3.8%                |                                |
| Weekend                                   |              | Waverley Set   | Per Hour      | OE                   | 15.50                | 16.00      | 3.2%                |                                |
| <b>Mansey</b>                             |              |                |               |                      |                      |            |                     |                                |
| Weekday                                   |              | Waverley Set   | Per Hour      | OE                   | 10.40                | 10.80      | 3.8%                |                                |
| Weekend                                   |              | Waverley Set   | Per Hour      | OE                   | 15.50                | 16.00      | 3.2%                |                                |

**Performing Rights Tariff**

OE

3% of hire charge

not required if hirer can provide their own PRS certificate

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**Environment Services**  
**Schedule of Fees and Charges 2022/2023**

|                               | Unit of Charge    | VAT Indicator         | Existing Charge £ | Proposed Charge £ | % Increase | 2021/22 Budget £ | Proposed Additional Yield £ |
|-------------------------------|-------------------|-----------------------|-------------------|-------------------|------------|------------------|-----------------------------|
| <b>Waste Recycling</b>        |                   |                       |                   |                   |            |                  |                             |
| <b>Green Waste Collection</b> |                   |                       |                   |                   |            |                  |                             |
| Standard Charge:              |                   |                       |                   |                   |            |                  |                             |
| 1 bin                         | Waverley Set      | per Annum             | 70.00             | <b>72.00</b>      | 2.9%       | 1,135,000        | 32,915                      |
| Purchase of bin *             | Waverley Set      | per Item              | 25.30             | <b>25.30</b>      | 0.0%       |                  |                             |
| <b>Purchase of bins</b>       |                   |                       |                   |                   |            |                  |                             |
| Black 140 litre refuse bin    | Purchase of bin * | Waverley Set per Item | 30.00             | <b>30.00</b>      | 0.0%       | 5,000            | 0                           |
| Black 180 litre refuse bin    | Purchase of bin * | Waverley Set per Item |                   | <b>42.00</b>      |            |                  |                             |
| Black 360 litre refuse bin    | Purchase of bin * | Waverley Set per Item |                   | <b>63.00</b>      |            |                  |                             |
| Blue 140 litre recycling bin  | Purchase of bin * | Waverley Set per Item | 20.00             | <b>20.00</b>      | 0.0%       |                  |                             |
| Blue 180 litre recycling bin  | Purchase of bin * | Waverley Set per Item |                   | <b>25.00</b>      |            |                  |                             |
| Blue 240 litre recycling bin  | Purchase of bin * | Waverley Set per Item | 30.00             | <b>30.00</b>      | 0.0%       |                  |                             |
| Blue 360 litre recycling bin  | Purchase of bin * | Waverley Set per Item |                   | <b>60.00</b>      |            |                  |                             |

**Please Note:**  
All developer/property management company bin purchases will be priced on application and subject to agreement of details in each case.

**Updrive collection**

|                                |                               |           |    |        |               |      |
|--------------------------------|-------------------------------|-----------|----|--------|---------------|------|
| Driveways less than 100 metres | Additional charge to customer | per Annum | OO | 333.15 | <b>343.00</b> | 3.0% |
| Driveways more than 100 metres | Additional charge to customer | per Annum | OO | 416.44 | <b>429.00</b> | 3.0% |

\* This charge recovers the cost of purchasing and delivering the bin.

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**Environment Services**  
**Schedule of Fees and Charges 2022/2023**

|                                       | Unit of Charge | VAT Indicator | Existing Charge<br>£ | Proposed Charge<br>£ | % Increase | 2021/22 Budget<br>£ | Proposed Additional Yield<br>£ |
|---------------------------------------|----------------|---------------|----------------------|----------------------|------------|---------------------|--------------------------------|
| <b>Environmental Health</b>           |                |               |                      |                      |            |                     |                                |
| <b>Food</b>                           |                |               |                      |                      |            |                     |                                |
| Surrender Certificates for Unfit Food | Waverley Set   | OS            | 187.00               | 187.00               | 0.0%       | 2,500               | 0                              |
| Export Certificates for Food          | Waverley Set   | OS            | 187.00               | 187.00               | 0.0%       |                     |                                |
| Statement of Fact                     | Waverley Set   | OS            | 187.00               | 187.00               | 0.0%       |                     |                                |
| Premises Endorsement For Export       | Waverley Set   |               | 105.00               | 105.00               | 0.0%       |                     |                                |
| Re-visits for Food Hygiene Rating     | Waverley Set   |               | 205.00               | 205.00               | 0.0%       |                     |                                |
| <b>Private Water Supply</b>           |                |               |                      |                      |            |                     |                                |
| Risk Assessments                      | Statutory      | Per Request   | 176.00               | 176.00               | 0.0%       | 1,319               | 0                              |
|                                       | Statutory      | + Per Hour    | 61.00                | 61.00                | 0.0%       |                     |                                |
| Sampling                              | Statutory      | Per Request   | 66.00                | 66.00                | 0.0%       |                     |                                |
|                                       | Statutory      |               | 56.00                | 56.00                | 0.0%       |                     |                                |
| Investigations                        | Statutory      | Per Hour      | 66.00                | 66.00                | 0.0%       |                     |                                |
| Authorisations                        | Statutory      | Per Request   | 106.00               | 106.00               | 0.0%       |                     |                                |
|                                       | Statutory      | + Per Hour    | 56.00                | 56.00                | 0.0%       |                     |                                |
| Analysis                              | Statutory      | Per Request   | 26.00                | 26.00                | 0.0%       |                     |                                |
|                                       |                |               |                      |                      |            |                     |                                |
|                                       |                |               |                      |                      |            |                     |                                |

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**Environment Services**  
**Schedule of Fees and Charges 2022/2023**

|   |              | Unit of       | VAT       | Existing | Proposed      | %        | 2021/22 | Proposed   |
|---|--------------|---------------|-----------|----------|---------------|----------|---------|------------|
|   |              | Charge        | Indicator | Charge   | Charge        | Increase | Budget  | Additional |
|   |              |               |           | £        | £             |          | £       | Yield      |
|   |              |               |           |          |               |          |         | £          |
| <b>Animal Control</b>   |              |               |           |          |               |          |         |            |
| Stray Dogs  | Waverley Set | Per Occasion  | OO        | 25.00    | <b>25.00</b>  | 0.0%     | 760     | 0          |
| Collection and call out charge*   |              |               | OS        | 70.00    | <b>70.00</b>  | 0.0%     |         |            |
| *Reduced collection and call out charge if a dog is properly microchipped |              |               | OS        | 70.00    | <b>70.00</b>  | 0.0%     |         |            |
| <u>Rats and Mice</u>  |              |               |           |          |               |          |         |            |
| Domestic #  | Waverley Set | Per Treatment | OS        | 108.00   | <b>108.00</b> | 0.0%     | 3,500   | 0          |
| Domestic - Call out   | Waverley Set |               | OS        | 66.00    | <b>66.00</b>  | 0.0%     |         |            |
| Reduced Charge *  | Waverley Set |               | OS        | 93.00    | <b>93.00</b>  | 0.0%     |         |            |
| Reduced Charge Call out *   | Waverley Set |               | OS        | 51.00    | <b>51.00</b>  | 0.0%     |         |            |
| Commercial  | Waverley Set | Per Hour      | OS        | 108.00   | <b>108.00</b> | 0.0%     |         |            |
| Commercial - Call out   | Waverley Set |               | OS        | 66.00    | <b>66.00</b>  | 0.0%     |         |            |
|   |              |               |           |          |               |          |         |            |
| <u>Wasps</u>  |              |               |           |          |               |          |         |            |
| Domestic  | Waverley Set | Per Visit     | OS        | 96.00    | <b>96.00</b>  | 0.0%     | 3,500   | 0          |
| Domestic - Call out   | Waverley Set |               | OS        | 60.00    | <b>60.00</b>  | 0.0%     |         |            |
| Reduced Charge *  | Waverley Set | Per Visit     | OS        | 81.00    | <b>81.00</b>  | 0.0%     |         |            |
| Reduced Charge Call out *   | Waverley Set |               | OS        | 45.00    | <b>45.00</b>  | 0.0%     |         |            |
| Commercial  | Waverley Set | Per Hour      | OS        | 96.00    | <b>96.00</b>  | 0.0%     |         |            |
| Commercial - Call out   | Waverley Set |               | OS        | 60.00    | <b>60.00</b>  | 0.0%     |         |            |
|   |              |               |           |          |               |          |         |            |
| <u>Casual Treatments / Other Insects</u><br>(Including Fleas)             |              |               |           |          |               |          |         |            |
| Fleas   | Waverley Set | Per Visit     | OS        | 114.00   | <b>114.00</b> | 0.0%     | 3,500   | 0          |
| Reduced charge*   | Waverley Set | Per Visit     | OS        | 99.00    | <b>99.00</b>  | 0.0%     |         |            |
| Bed Bugs  | Waverley Set | Per Visit     | OS        | 156.00   | <b>156.00</b> | 0.0%     |         |            |
| Reduced charge*   | Waverley Set | Per Visit     | OS        | 141.00   | <b>141.00</b> | 0.0%     |         |            |
| Cockroaches   | Waverley Set | Per Visit     | OS        | 114.00   | <b>114.00</b> | 0.0%     |         |            |
| Reduced charge*   | Waverley Set | Per Visit     | OS        | 99.00    | <b>99.00</b>  | 0.0%     |         |            |
| Cluster Flies   | Waverley Set | Per Visit     | OS        | 138.00   | <b>138.00</b> | 0.0%     |         |            |
| Reduced charge*   | Waverley Set | Per Visit     | OS        | 123.00   | <b>123.00</b> | 0.0%     |         |            |
| Carpet Moths  | Waverley Set | Per Visit     | OS        | 138.00   | <b>138.00</b> | 0.0%     |         |            |
| Reduced charge*   | Waverley Set | Per Visit     | OS        | 123.00   | <b>123.00</b> | 0.0%     |         |            |
| Pharoah's Ants  | Waverley Set | Per Visit     | OS        | 138.00   | <b>138.00</b> | 0.0%     |         |            |
| Reduced charge*   | Waverley Set | Per Visit     | OS        | 123.00   | <b>123.00</b> | 0.0%     |         |            |
| Advice visits or callout charge for missed appointments                   | Waverley Set | Per Visit     | OS        | 60.00    | <b>60.00</b>  | 0.0%     |         |            |

The increases in the reduced charges are the result of the increase charged from contractors. The reduced charge will apply to those who can demonstrate to be in receipt of Income Support, Housing Benefit, Council Tax Relief (other than sole occupancy relief) or Disability Working Allowance or Disability Living Allowance.

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**Environment**  
**Schedule of Fees and Charges for 2022/2023**

|   | Unit of Charge | VAT Indicator | Existing Charge<br>£ | Proposed Charge<br>£ | % Increase | 2021/22 Budget<br>£ | Proposed Additional Yield |
|---|----------------|---------------|----------------------|----------------------|------------|---------------------|---------------------------|
| <b>Licences</b>   |                |               |                      |                      |            |                     |                           |
| <b>Animal Welfare</b>   |                |               |                      |                      |            |                     |                           |
| Boarding for Cats and Dogs - Kennels  |                |               |                      |                      |            |                     |                           |
| Part A (Application and Renewal Fee)  |                |               | 384.00               | <b>398.00</b>        | 3.6%       |                     |                           |
| Part B (Grant Fee)  |                |               | 300.00               | <b>312.00</b>        | 4.0%       |                     |                           |
| <b>Total Fee</b>  |                |               | <u>684.00</u>        | <u>710.00</u>        | 3.8%       |                     |                           |
| Boarding for Dogs - Home Boarding   |                |               |                      |                      |            |                     |                           |
| Part A  |                |               | 334.00               | <b>346.00</b>        | 3.6%       |                     |                           |
| Part B  |                |               | 300.00               | <b>312.00</b>        | 4.0%       |                     |                           |
| <b>Total Fee</b>  |                |               | <u>634.00</u>        | <u>658.00</u>        | 3.8%       |                     |                           |
| Boarding for Dogs - Day Care  |                |               |                      |                      |            |                     |                           |
| Part A  |                |               | 384.00               | <b>398.00</b>        | 3.6%       |                     |                           |
| Part B  |                |               | 300.00               | <b>312.00</b>        | 4.0%       |                     |                           |
| <b>Total Fee</b>  |                |               | <u>684.00</u>        | <u>710.00</u>        | 3.8%       |                     |                           |
| Breeding Dogs(excl vet fee)   |                |               |                      |                      |            |                     |                           |
| Part A  |                |               | 334.00               | <b>346.00</b>        | 3.6%       |                     |                           |
| Part B  |                |               | 300.00               | <b>312.00</b>        | 4.0%       |                     |                           |
| <b>Total Fee</b>  |                |               | <u>634.00</u>        | <u>658.00</u>        | 3.8%       |                     |                           |
| Hiring Horses (excl vet fee)  |                |               |                      |                      |            |                     |                           |
| 1 - 8 horses  |                |               |                      |                      |            |                     |                           |
| Part A  |                |               | 384.00               | <b>398.00</b>        | 3.6%       |                     |                           |
| Part B  |                |               | 325.00               | <b>338.00</b>        | 4.0%       |                     |                           |
| <b>Total Fee</b>  |                |               | <u>709.00</u>        | <u>736.00</u>        | 3.8%       |                     |                           |
| 9 - 15 horses   |                |               |                      |                      |            |                     |                           |
| Part A  |                |               | 459.00               | <b>476.00</b>        | 3.7%       |                     |                           |
| Part B  |                |               | 325.00               | <b>338.00</b>        | 4.0%       |                     |                           |
| <b>Total Fee</b>  |                |               | <u>784.00</u>        | <u>814.00</u>        | 3.8%       |                     |                           |
| Over 15 horses  |                |               |                      |                      |            |                     |                           |
| Part A  |                |               | 534.00               | <b>549.00</b>        | 2.8%       |                     |                           |
| Part B  |                |               | 325.00               | <b>338.00</b>        | 4.0%       |                     |                           |
| <b>Total Fee</b>  |                |               | <u>859.00</u>        | <u>887.00</u>        | 3.3%       |                     |                           |
| Selling Animals as Pets   |                |               |                      |                      |            |                     |                           |
| Part A  |                |               | 334.00               | <b>346.00</b>        | 3.6%       |                     |                           |
| Part B  |                |               | 300.00               | <b>312.00</b>        | 4.0%       |                     |                           |
| <b>Total Fee</b>  |                |               | <u>634.00</u>        | <u>658.00</u>        | 3.8%       |                     |                           |
| Exhibition of Animals   |                |               |                      |                      |            |                     |                           |
| Part A  |                |               | 334.00               | <b>346.00</b>        | 3.6%       |                     |                           |
| Part B  |                |               | 300.00               | <b>312.00</b>        | 4.0%       |                     |                           |
| <b>Total Fee</b>  |                |               | <u>634.00</u>        | <u>658.00</u>        | 3.8%       |                     |                           |
| For each additional activity (to the main activity) the fee is half the standard application and grant fee. |                |               |                      |                      |            |                     |                           |
| Each additional inspection/visit  |                |               | 150.00               | <b>156.00</b>        | 4.0%       |                     |                           |
| Each advisory visit   |                |               | 150.00               | <b>156.00</b>        | 4.0%       |                     |                           |
| Variation to the licence (inclusive of one visit)   |                |               | 200.00               | <b>208.00</b>        | 4.0%       |                     |                           |
| Re-evaluation of rating (inclusive of one visit)  |                |               | 200.00               | <b>208.00</b>        | 4.0%       |                     |                           |
| Variations to reduce licensable activities/numbers of animals   |                |               | 75.00                | <b>78.00</b>         | 4.0%       |                     |                           |
| Transfer due to death of licensee   |                |               | 75.00                | <b>78.00</b>         | 4.0%       |                     |                           |
|   |                |               |                      |                      |            | 141,400             | 4,242                     |

**Environment**

**Schedule of Fees and Charges for 2022/2023**

|  |                    | Unit of Charge  | VAT Indicator | Existing Charge<br>£ | Proposed Charge<br>£ | % Increase   | 2021/22 Budget<br>£ | Proposed Additional Yield |
|--|--------------------|---|---------------|----------------------|----------------------|--------------|---------------------|---------------------------|
| <b>Other</b>                                 |                    |   |               |                      |                      |              |                     |                           |
| Cosmetic Piercing, Electrolysis, Acupuncture | Break even service | per premise   | OO            | 200.00               | <b>206.00</b>        | 3.0%         |                     |                           |
| Cosmetic Piercing, Electrolysis, Acupuncture | Break even service | per person combined fee for premises and personal licence | OO            | 200.00               | <b>206.00</b>        | 3.0%<br>3.4% |                     |                           |
| Cosmetic Piercing, Electrolysis, Acupuncture | Break even service | per premise   | OO            | 290.00               | <b>300.00</b>        |              |                     |                           |
| Tattooing                                    | Break even service | per premise   | OO            | 220.00               | <b>227.00</b>        | 3.2%         |                     |                           |
| Tattooing                                    | Break even service | per person combined fee for premises and personal licence | OO            | 220.00               | <b>227.00</b>        | 3.2%<br>4.8% |                     |                           |
| Tattooing                                    | Break even service | per premise   | OO            | 310.00               | <b>325.00</b>        |              |                     |                           |
| Semi-permanent skin colouring                | Break even service | per premises  | OO            | 220.00               | <b>227.00</b>        | 3.2%         |                     |                           |
| Semi-permanent skin colouring                | Break even service | per person  | OO            | 220.00               | <b>227.00</b>        | 3.2%         |                     |                           |
| Semi-permanent skin colouring                | Break even service | combined fee for premises and personal licence            | OO            | 310.00               | <b>325.00</b>        | 4.8%         |                     |                           |
| <b>Street Trading</b>                        |                    |   |               |                      |                      |              |                     |                           |
| a) Sole Trader                               | Break even service | Annual  | OO            | 290.00               | <b>376.00</b>        | 29.7%        |                     |                           |
| b) Schedule 2 event - up to 50 traders       | Break even service | Annual  | OO            | 300.00               | <b>484.00</b>        | 61.3%        |                     |                           |
| c) Schedule 2 event - 51 or more traders     | Break even service | Annual  | OO            | 230.00               | <b>497.00</b>        | 116.1%       |                     |                           |
| d) Schedule 2 event - up to 50 traders       | Break even service | Single Event  | OO            | 140.00               | <b>441.00</b>        | 215.0%       |                     |                           |
| e) Schedule 2 event - 51 or more traders     | Break even service | Single Event  | OO            | 150.00               | <b>454.00</b>        | 202.7%       |                     |                           |



**Environment**  
**Schedule of Fees and Charges for 2022/2023**

|                                   | Unit of Charge     | VAT Indicator | Existing Charge<br>£ | Proposed Charge<br>£ | % Increase | 2021/22 Budget<br>£ | Proposed Additional Yield |
|-----------------------------------|--------------------|---------------|----------------------|----------------------|------------|---------------------|---------------------------|
| Scrap Metal Dealers Licence       |                    |               |                      |                      |            |                     |                           |
| a) Site - new application         | Break even service | OO            | 470.00               | <b>484.00</b>        | 3.0%       |                     |                           |
| b) Site - renewal                 | Break even service | OO            | 270.00               | <b>278.00</b>        | 3.0%       |                     |                           |
| c) Site to collectors - variation | Break even service | OO            | 410.00               | <b>422.00</b>        | 2.9%       |                     |                           |
| d) Collectors - new application   | Break even service | OO            | 430.00               | <b>443.00</b>        | 3.0%       |                     |                           |
| e) Collectors - renewal           | Break even service | OO            | 230.00               | <b>237.00</b>        | 3.0%       |                     |                           |
| f) Collectors to Site - variation | Break even service | OO            | 470.00               | <b>484.00</b>        | 3.0%       |                     |                           |

**Please Note:**  
All of these fees are subject to consideration by the licensing regulatory committee of consultation responses.

|   |                    |          |    |        |               |      |         |
|---|--------------------|----------|----|--------|---------------|------|---------|
| <i>Hackney Carriage - Vehicles (not adapted) *</i>        |                    |          |    |        |               |      |         |
| - less than 5 years old                                   | Break even service | Annual   | OO | 291.00 | <b>291.00</b> | 0.0% |         |
| - 5 years old and over - first 6 months                   | Break even service |          | OO | 291.00 | <b>291.00</b> | 0.0% |         |
| - 5 years old and over - second 6 months                  | Break even service |          | OO | 84.00  | <b>84.00</b>  | 0.0% |         |
| <i>Hackney Carriage - Vehicles (adapted) *</i>            |                    |          |    |        |               |      |         |
| - under 5 years old                                       | Break even service | Annual   | OO | 105.00 | <b>105.00</b> | 0.0% |         |
| - 5 years old and over - first 6 months                   | Break even service |          | OO | 105.00 | <b>105.00</b> | 0.0% |         |
| - 5 years old and over - second 6 months                  | Break even service |          | OO | 84.00  | <b>84.00</b>  | 0.0% |         |
| Missed Appointments (Vehicle Test)                        | Break even service | Per Test | OO | 72.00  | <b>72.00</b>  | 0.0% |         |
| Re-testing of vehicles following failure                  | Break even service | Per Test | OS | 72.00  | <b>72.00</b>  | 0.0% |         |
| Private Hire - Operators - renewal (5 vehicles and less)  | Break even service | 5 years  | OO | 125.00 | <b>125.00</b> | 0.0% |         |
| Private Hire - Operators - renewal (more than 5 vehicles) | Break even service | 5 years  | OO | 176.00 | <b>176.00</b> | 0.0% |         |
| Private Hire - New Operators (5 vehicles and less)        | Break even service | 5 years  | OO | 150.00 | <b>150.00</b> | 0.0% |         |
| Private Hire - New Operators (more than 5 vehicles)       | Break even service | 5 years  | OO | 197.00 | <b>197.00</b> | 0.0% |         |
| Private Hire - New Operators (5 vehicles and less)        | Break even service | 5 years  | OO | 221.00 | <b>221.00</b> | 0.0% |         |
| Private Hire -New Operators (more than 5 vehicles)        | Break even service | 5 years  | OO | 268.00 | <b>268.00</b> | 0.0% |         |
| <i>Private Hire - Vehicles (not adapted) *</i>            |                    |          |    |        |               |      |         |
| - under 5 years old                                       | Break even service | Annual   | OO | 291.00 | <b>291.00</b> | 0.0% |         |
| - 5 years and over - first 6 months                       | Break even service |          | OO | 288.00 | <b>288.00</b> | 0.0% |         |
| - 5 years and over - second 6 months                      | Break even service |          | OO | 84.00  | <b>84.00</b>  | 0.0% |         |
| <i>Private Hire - Vehicles (adapted) *</i>                |                    |          |    |        |               |      |         |
| - under 5 years old                                       | Break even service | Annual   | OO | 105.00 | <b>105.00</b> | 0.0% |         |
| - 5 years and over - first 6 months                       | Break even service |          | OO | 105.00 | <b>105.00</b> | 0.0% |         |
| - 5 years and over - second 6 months                      | Break even service |          | OO | 84.00  | <b>84.00</b>  | 0.0% |         |
| Hackney carriage / private hire - New driver              | Break even service | 3 years  | OO | 269.00 | <b>269.00</b> | 0.0% |         |
| Hackney carriage / private hire licence renewal           | Break even service | 3 years  | OO | 175.00 | <b>175.00</b> | 0.0% |         |
| Hackney carriage / private hire - New driver              | Break even service | 1 year   | OO | 111.00 | <b>111.00</b> | 0.0% |         |
| Hackney carriage / private hire licence renewal           | Break even service | 1 year   | OO | 71.00  | <b>71.00</b>  | 0.0% |         |
|   |                    |          |    |        |               |      | 134,140 |
|   |                    |          |    |        |               |      | 0       |

**Environment**  
**Schedule of Fees and Charges for 2022/2023**

|  |                    | Unit of Charge    | VAT Indicator | Existing Charge<br>£                   | Proposed Charge<br>£ | % Increase | 2021/22 Budget<br>£ | Proposed Additional Yield |
|--|--------------------|-------------------|---------------|--|----------------------|------------|---------------------|---------------------------|
| Private Hire only - New driver                                       | Break even service | 3 years           | OO            | 269.00                                 | <b>269.00</b>        | 0.0%       |                     |                           |
| Private Hire only licence renewal                                    | Break even service | 3 years           | OO            | 175.00                                 | <b>175.00</b>        | 0.0%       |                     |                           |
| Private Hire only- New driver  | Break even service | 1 year            | OO            | 111.00                                 | <b>111.00</b>        | 0.0%       |                     |                           |
| Private Hire only licence renewal                                    | Break even service | 1 year            | OO            | 71.00                                  | <b>71.00</b>         | 0.0%       |                     |                           |
| Knowledge test   | Break even service | Per Test          | OO            | 72.00                                  | <b>72.00</b>         | 0.0%       |                     |                           |
| Resit / non-attendance fee for Knowledge test                        | Break even service | Per Test          | OO            | 72.00                                  | <b>72.00</b>         | 0.0%       |                     |                           |
| Surrender and replacement of Hackney Carriage / Private Hire Licence | Break even service |                   | OO            | 84.00                                  | <b>84.00</b>         | 0.0%       |                     |                           |
| <b>Hackney Carriage and Private Hire</b>                             |                    |                   |               |  |                      |            |                     |                           |
| - Replacement plate bracket  | Break even service |                   | OS            | 10.30                                  | <b>10.30</b>         | 0.0%       |                     |                           |
| - New/Replacement plate & window disc                                | Break even service |                   | OS            | 20.50                                  | <b>20.50</b>         | 0.0%       |                     |                           |
| - Replacement driver's badge   | Break even service |                   | OO            | 10.30                                  | <b>10.30</b>         | 0.0%       |                     |                           |
| - Change of address  | Break even service |                   | OS            | 10.30                                  | <b>10.30</b>         | 0.0%       |                     |                           |
| Transfer of P/H to H/C (new badge, knowledge test and admin)         | Break even service |                   | OO            | 92.20                                  | <b>92.20</b>         | 0.0%       |                     |                           |
| <b>Gambling Act 2005</b>   |                    |                   |               |  |                      |            |                     |                           |
| - Including lotteries, permits, premises, etc                        |                    | Various           |               | Please see website for individual fees |                      |            |                     |                           |
| <b>Licensing Act 2003</b>  |                    |                   |               |  |                      |            |                     |                           |
| - Personal   | Break even service | New               | OO            | 37.00                                  | <b>37.00</b>         | 0.0%       |                     |                           |
| - Premises   | Break even service | Initial/Variation | OO            | Various depending on rateable value    |                      |            |                     |                           |
| - Premises: Sex Establishment  | Break even service | ording to RV      | OO            | 4,690.00                               | <b>4,830.70</b>      | 3.0%       |                     |                           |
| - Premises   | Break even service | Annual Fee        | OO            | Various depending on rateable value    |                      |            |                     | * included above          |
| - Premises   | Break even service | ariations, etc    | OO            | 23.00                                  | <b>23.00</b>         | 0.0%       |                     |                           |
| - Temporary Event Notice   | Break even service | Per Event         | OO            | 21.00                                  | <b>21.00</b>         | 0.0%       |                     |                           |
| Data Barring Service (previously CRB)                                | Break even service | Per Applicant     | OO            | 60.00                                  | <b>60.00</b>         | 0.0%       |                     |                           |

Vat Indicator: OS = Standard  
OE = Exempt  
OZ = Zero Rated  
OO = Outside Scope

**Please Note:**  
All of these fees are subject to consideration by the licensing regulatory committee of consultation responses.

**General Fund Housing Services**  
**Schedule of Fees and Charges for 2022/2023**

|  |   |                    | Unit of  | VAT       | Existing | Proposed      | %        | 2021/22 | Proposed   |
|--|---|--------------------|----------|-----------|----------|---------------|----------|---------|------------|
|  |   |                    | Charge   | Indicator | Charge   | Charge        | Increase | Budget  | Additional |
|  |   |                    |          |           | £        | £             |          | £       | Yield      |
|  |   |                    |          |           |          |               |          |         | £          |
| <b>General Fund Housing</b>  |   |                    |          |           |          |               |          |         |            |
| <b>Houses in Multiple Occupation (HMO)</b>   |   |                    |          |           |          |               |          |         |            |
| Five yearly - per property (new application)   | Break even service  |                    |          | OO        | 665.00   | <b>665.00</b> | 0.0%     |         |            |
| Five yearly - per property (renewal)   | Break even service  |                    |          | OO        | 585.00   | <b>585.00</b> | 0.0%     |         |            |
| Additional charge for 11-15 units of accomn  | Break even service  |                    |          |           | 25.00    | <b>25.00</b>  | 0.0%     |         |            |
| Additional charge for each unit of accommo   | Break even service  |                    |          |           | 10.00    | <b>10.00</b>  | 0.0%     |         |            |
| <b>Caravan Site Licence Fees</b>   |   |                    |          |           |          |               |          |         |            |
| Site Licence Applications  |   |                    |          | OO        |          |               |          | 8,395   | 0          |
| No. of pitches   | 1 - 5   | Break even service |          |           | 492.00   | <b>492.00</b> | 0.0%     |         |            |
|  | 6 - 24  | Break even service |          |           | 518.00   | <b>518.00</b> | 0.0%     |         |            |
|  | 25 - 99   | Break even service |          |           | 571.00   | <b>571.00</b> | 0.0%     |         |            |
| Site Licence Variations  |   |                    |          | OO        |          |               |          |         |            |
| No. of pitches   | 1 - 5   | Break even service |          |           | 313.00   | <b>313.00</b> | 0.0%     |         |            |
|  | 6 - 24  | Break even service |          |           | 326.00   | <b>326.00</b> | 0.0%     |         |            |
|  | 25 - 99   | Break even service |          |           | 352.00   | <b>352.00</b> | 0.0%     |         |            |
| Licence Transfer   | All   | Break even service |          |           | 157.00   | <b>157.00</b> | 0.0%     |         |            |
| Annual Fee   | 1 - 5   | Break even service |          |           | 60.00    | <b>60.00</b>  | 0.0%     |         |            |
|  | 6 - 24  | Break even service |          |           | 120.00   | <b>120.00</b> | 0.0%     |         |            |
|  | 25 - 99   | Break even service |          |           | 240.00   | <b>240.00</b> | 0.0%     |         |            |
| <b>Property Inspections</b>  |   |                    |          |           |          |               |          |         |            |
| Property Inspections for Immigration/<br>Foreign Office/Visa Application purposes          |   | Break even service |          | OS        | 172.00   | <b>172.00</b> | 0.0%     |         |            |
| Officer time for works in default<br>(Subject to Statutory maximum charge of £300 )        | Break even service  |                    | Per Hour | OO        | 60.00    | <b>60.00</b>  | 0.0%     |         |            |
| Officer time for Housing Act enforcement<br>(Subject to Statutory maximum charge of £300 ) | Break even service  |                    | Per Hour | OO        | 60.00    | <b>60.00</b>  | 0.0%     |         |            |
| Vat Indicator:   | OS = Standard<br>OE = Exempt<br>OZ = Zero Rated<br>OO = Outside Scope |                    |          |           |          |               |          |         |            |